

MINUTES OF THE MEETING OF BILSBY & FARLESTHORPE PARISH COUNCIL
HELD IN HOLY TRINITY CHURCH, BILSBY
ON 5th March 2020

Present: Cllrs Morley (Chair); Cooper; Bailey; Wilson-Brown & Scarisbrick.
Cllr G. Marsh (ELDC)

No members of the public present

Mrs M Hoad, Parish Clerk took the minutes

There were no public comments raised at this time and the Chairman opened the meeting for business.

132 **APOLOGIES**

Apologies for absence had been received from Cllr Gaston, Cllr Matthews (LCC) and Cllr Devereux (ELDC)

133 **DECLARATIONS OF INTEREST**

There were no declarations of interest from Parish Councillors at this meeting.

134 **MINUTES OF THE MEETINGS HELD 2nd JANUARY 2020**

It was proposed, seconded and **resolved** that the Chairman sign the minutes of the Council Meeting held on 2nd January 2020 as a correct record.

135 **MATTERS ARISING FROM 2nd JANUARY MEETING**

The Chairman advised that following written and verbal requests the hedge at Bilsby Barton was still encroaching on to the roadway and asked that this now be reported to Highways.
Clerk to action.

136 **FINANCIAL**

a) Accounts to be paid/authorised - It was proposed, seconded and **resolved** that the following accounts be paid: Bilsby PCC Hall Hire £78.00; Alford Garden Services – Grass Cutting £270; HMRC £59.40 and Clerks Jan/Feb Salary.

b) Accounts & Budget Statement – the accounts and updated budget statement as at the 29th February 2020 and been circulated to Council, following debate **it was resolved** to accept the accounts/budget statement; the Chairman signed the document.

c) Appointment of Internal Auditor. – **It was resolved** that Steve Fletcher from Mablethorpe Town Council be retained as internal auditor for a 3-year period.

137 **ANNUAL REVIEW OF STANDING ORDERS, FINANCIAL REGULATIONS, CODE OF CONDUCT, RISK ASSESSMENT AND ASSET REGISTER.** – **It was resolved** that the above documents were up to date and fit for purpose and it was diarised that these should be reviewed again in 12 months' time or before if circumstances require.

138 **PLANNING**

There were no planning applications to review at this time.

139 **COMMUNITY WILDLIFE GRANT**

An email link regarding Community Wildlife Grants had been circulated to Councillors and **it was resolved** that Cllr Morley and Cllr Cooper would review the grant opportunities further and report back to Council on any possible projects that might be suitable for the village.

140 **HIGHWAYS**

The Clerk had circulated an email to Council regarding the proposed 'Ward Walk' by Cllr Matthews and LCC highways to review local road defects/problems. Council identified the following areas off concern to add to the Ward Walk agenda:

- a) Asaby Lane – Road surface
- b) Back Lane, & Ancroft Lane – Drainage
- c) Back Lane – passing places
- d) Back Lane – verges
- e) Footpath – Bilsby Road

It was resolved to ask the Clerk to identify these areas to the LCC ‘Ward Walk’ organisers and advise of Cllrs wishing to participate in the ‘Walk’ on the 31st of March 2020.

In addition, the Clerk was asked to report to ELDC the details of the dairy vehicle involved in the collision with a footlight in Bilsby Road.

Cllr Bailey advised that the road barriers on the junction of Brickyard Lane & Farlesthorne Road were down and asked if this could also be reported to LCC Highways.

141 **CORRESPONDENCE**

- a. Invoice from Holy Trinity Church, Bilsby for hall hire for year – added to payment below
- b. LALC membership fees for 2020-21 invoice received. Will hold for payment at May meeting.
- c. LALC re-registration and login received by email – circulated to all
- d. Cllr Mathews Ward Walk invite – emailed to all – action resolved above.
- e. Community Wildlife Fund email – circulated to all and added to agenda – action resolved above.
- f. Email from resident re road traffic incident reported to PCSO and circulated to all for info. – sent for information and noted by Council
- g. Invoice from Alford Garden Services for 2019 season grass cutting – added to payments. Contacted AGS to amend contact info, Council to decide if wish to re-engage AGS for 2020 season. – **It was resolved** to pay AGS invoice as listed above and discussion to whether contractor should undertake grass cutting for forthcoming year was to be added to next agenda.
- h. The Great British Spring Clean 2020 – 20th Mar – 13th Apr 2020 – listed for information and consideration of volunteer litter pick. – Cllr Scarisbrick advised Council of the Community Pay Back Scheme being run by the police where offenders having received community service orders could undertake projects in their local towns/villages. It was considered that this Pay Back Scheme might be able to be used for a community litter pick. **It was resolved** to ask Cllr Scarisbrick to look into this scheme and report back to Council at the next meeting.
- j. Lincolnshire Best Kept Villages Competition information email – circulated to all

142 **DISTRICT COUNCIL REPORT**

Cllr Marsh advised the Parish Council that the matter of ‘Eversleigh’ was still ongoing and he would report further when any update. There were no further updates at this time.

143 **LINCOLNSHIRE COUNTY COUNCIL**

There was no further update at this time

144 **PCSO REPORT**

No report from PCSO Barnaby had been received, but Cllr Scarisbrick had agreed to download police statistics for the village to present at Council Meetings. **It was resolved** that Cllr Scarisbrick would continue to download police statistics on the top 5 crime categories for inclusion at future Council Meetings and to be provided on the Council website.

145 **CLERKS REPORT**

The Clerk advised that she had recently undertaken the LCC new website training. The framework of a new website for the villages would be available and it was hoped these would be populated and live by September 2020. It would be down to the Parishes themselves to build the new web sites which did give greater flexibility on look of site but would require extra hours for the Clerk to undertake. Cllr Scarisbrick had also been booked on web training so that the task of updating the web site could be shared within the Council.

146 **ANY OTHER MATTERS/NEXT AGENDA**

The Chairman reminded Council that the Annual Parish Meeting would be coming up in May and discussion took place as to the format, invitees and invitations for the event. **It was resolved** to hold the meeting on the 14th May and to circulate a newsletter to residents in order to advise of event. Clerk to work with Cllr Morley & Cllr Wilson-Brown regarding creation of newsletter.

Next Agenda: Meeting dates for forthcoming year to be agreed.

There being no further business the Council meeting was closed at 8.20pm. Next Meeting 14th May 2020

Appendix 136a

Payee	Net	VAT	Total	Chq.No
Alford Garden Services	225.00	45.00	270.00	100579
Bilsby P C C – Hall Hire x 6 meetings	78.00	0.0	78.00	100578
Mrs M Hoad Salary & Expenses Jan / Feb	210.44	0.0	210.44	100581
HMRC	59.40	0.0	59.40	100582
Chq 100580 written incorrectly – cancelled not used				
		Total	617.84	

Signed :

..... Chairman Date:

..... Clerk Date: