

MINUTES OF THE PARISH COUNCIL MEETING OF BILSBY & FARLESTHORPE

HELD AT HOLY TRINITY CHURCH

ON THURSDAY 5th JANUARY 2023

Present: Cllrs Cooper (Chair); I Gaston; N Gaston; Wilson-Brown; Bailey; Willoughby; Matthews (LCC) and Marsh (ELDC)

Mrs M Hoad, Parish Clerk took the minutes.

No members of the public were present.

As there were no public comments or questions raised the Chairman opened the meeting for business.

388 **APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr S Devereux (ELDC) and Cllr Morley. It was resolved to accept all reasons for absence.

389 **DECLARATIONS OF INTEREST** There were no declarations of pecuniary interest from Parish Councillors to items listed on the agenda. Cllr Willoughby declared an interest with the Outer Dowsing Project (ODP) should this topic be raised in discussion. As a landowner she had received payment from ODP for access to her land to undertake biodiversity checks.

390 **MINUTES OF THE MEETINGS HELD ON THE 3rd NOVEMBER 2022**

It was proposed by Cllr L Gaston seconded by Cllr P Wilson-Brown and **resolved by all** that the Chairman sign the minutes of the Council Meeting held on the 3rd November 2022 as a correct record.

391 **MATTERS ARISING FROM NOVEMBER MEETING**

Matters covered in the agenda.

392 **FINANCIAL**

- a. Accounts to be paid/authorised. It was **resolved** by all that the following accounts be paid Clerks Salary & Expenses for Nov/Dec; HMRC £25.80; Bilsby PCC Hall Hire for yr £120; Alford Garden Services £360; LALC shared website training costs £9.19.
- b. Budget Statement as at end of November 2022 The budget statement had been circulated by the clerk and **it was resolved** to accept the statement as correct, this was signed by the Chairman.
- c. Bank Reconciliation as at end of November 2022 The statement had been circulated by the clerk, **it was resolved** to accept the statement as correct, this was signed by the Chairman
- d. Draft Budget & Precept for 2023/24 – The Clerk had circulated to Cllrs a draft budget and notification of the confirmed tax base. Following debate, **it was resolved** to accept the budget for 2023/24. The Precept level for 2023/24 was discussed and it was proposed by LG, seconded by MW and resolved by all to request a precept of £3800 for the forthcoming financial year.

393 **PLANNING**

- a) **N/016/02290/22 JORICH FARM, BANK LANE, BILSBY ALFORD, LN13 9PT** – Planning permission – Change of use of land to provide a touring caravan site and erection of a shower-toilet block. Following debate and considering the consultation comments already received from LCC Highways, Cllrs voted to support this application in principle but with restrictions. Concerns were raised about the condition of the passing places on Back Lane and the lack of pedestrian footpaths. It was therefore resolved to request any approval of this application also incorporated the requirement to improve and maintain the quality of the passing places on Back Lane.
- b) **OUTER DOWSING PROJECT** – The Clerk had circulated to council the response from Cllr Matthews on behalf of LCC to the Outer Dowsing Project consultation. This was noted and the clerk was asked to ensure Bilsby & Farlesthorpe Parish Council were included in the consultation group.

394 **COMMUNITY PROJECTS**

- a) Farlesthorpe Notice Board Installation – The Clerk advised she was still having difficulties locating a contractor to install the new noticeboard in Farlesthorpe. Cllr Marsh kindly provided a local recommendation, and the Clerk will follow this up.

395 **HIGHWAYS**

Cllr Matthews advised he was still pursuing the issues raised at the last meeting with LCC Highways. It was noted that the Highways defects reported on FixMyStreet had either been actioned or advised no actioned would be taken at this time. Cllrs discussed the request from the last meeting to have 'Slow' signage painted on certain roads in the village to help tackle the speeding issues. **It was resolved** to request LCC Highways places road signage of 'Slow' on Thurlby Road, Alford Road and Sutton Road on entry into the village. The Parish Council would continue to report any other highways defects via FixMyStreet. Cllr Wilson-Brown reported a trip hazard on the bridge over the footpath on Alford road. Cllr Matthews made an unhelpful comment regarding this, and it was then agreed the matter would be reported on FixMyStreet.

396 **CORRESPONDENCES**

1. Highways defects reported Cllr Matthews following Novembers Highways meeting. Minor issues reported on FixMyStreet and letter sent to resident in Back Lane regarding overhanging tree branches.
2. Invoice received from Alford Garden Services for grass cutting.
3. Invoice received from Holy Trinity Church for hall hire.
4. Order for replacement pads and charging stick for Bilsby Defib sent to LIVES and unit marked as offline until replacement supplies received.
5. Letter from Cllr Matthews re Outer Dowsing project circulated to all.
6. Defib awareness training undertaken, and training video link requested from Community Heartbeat

7. Email received regarding tree works taking place in woodland next to Jasmine Cottage. Details passed to Colin Horton ELDC's Arboriculture Officer and copied to Planning Enforcement. – Reply received and circulated
8. Email update received from Jo Parker regarding Everleigh – circulated to all.
9. Email from Graham Marsh regarding Platform Community Chest Grants – circulated to all.
10. Email of Temporary Traffic Restriction – Markby – circulated to all and published.
11. Email from Cllr Matthews re Office for National Stats – Veteran Survey – circulated to all.
12. Extension obtained on planning consultation for Jorich Farm application.
13. Confirmation of Parish Precept and tax base – circulated to all.
14. Resignation letter from Clerk – sent to Chairman, added to agenda.
15. Road Closure A111 emailed to all and published.

397 **DISTRICT COUNCIL REPORT & EVERSLEIGH UPDATE**

Cllr Marsh advised budgets would be tight for 2023/24 and therefore there would be less smaller grants about for assistance. Energy costs had risen dramatically for services such as heating swimming pools. He reminded the Parish Council of the new 'Pride Team' who were available to clear up any 'scruffy' public areas. An update from Planning Enforcement regarding Eversleigh had been circulated to Cllrs and the Officer for Historic buildings had visited the site to look at what future steps could be taken to improve the property.

398 **COUNTY COUNCIL REPORT**

Cllr Matthews advised the LCC budget was available for consultation and individuals could comment on where they considered monies should be spent in 2023/24. LCC Highways also have a volunteering scheme supported by their contractors Balfour Beatty which could be called upon for assistance with gardening and painting jobs for public areas. Cllr Matthews also advised that funding had been received via 'Lets Talk England' and some of this money would be going to support Arts projects in Alford.

399 **COUNCILLORS REPORTS**

Cllr Wilson-Brown requested authorisation to purchase some additional cable ties for the large poppies which was agreed.

400 **ANY OTHER MATTERS/NEXT AGENDA**

Agreement of the 2023/24 civic year meeting dates and the coronation to be added to the next agenda.

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| <u>Accounts for Payment / Authorisation</u> | <u>Meeting</u> | | | 05.01.2023 |
|--|-----------------------|--------------|---------------|---------------|
| Payee | Net | VAT | Total | Chq.No |
| M Hoad Clerks Nov-Dec 2022 – marked as 07.01.2023 | 267.96 | 0.0 | 267.96 | 100656 |
| HMRC – marked as 07.01.2023 | 25.80 | 0.00 | 25.80 | 100657 |
| Bilsby PCC – Hall Hire for yr | 120.00 | 0.00 | 120.00 | 100658 |
| Alford Garden Services – x15 cuts of Bilsby Hill | 300.00 | 60.00 | 360.00 | 100659 |
| LALC – LCC website training -shared costs | 7.66 | 1.53 | 9.19 | 100660 |
| | | Total | 782.95 | |

401 **CLOSING THE MEETING TO PUBLIC AND PRESS**

The Chairman moved to close the meeting to public and press to discuss personnel matters. This was agreed by all, and visitors left the meeting.

The Chairman advised members she had received the Clerks notice of resignation and this had been accepted. It was resolved that a job advertisement would be raised, and the post advertised. The Clerk confirmed she would remain in post until a suitable replacement Clerk had been found and to provide a handover period if required. A sub-committee would be created to undertake any interviews.

There being no further business the meeting was closed at 20.56. Next Parish Council meeting to be held on Thursday 2nd March 2023

Signed by Chairman.....

Date.....

Signed by Clerk.....

Date.....