

**MINUTES OF THE PARISH COUNCIL MEETING OF BILSBY & FARLESTHORPE**

**HELD VIA VIDEO LINK**

**ON TUESDAY 4<sup>TH</sup> MAY 2021**

Present: Cllrs Morley; Cooper (Chair); Wilson-Brown; Gaston, Scarisbrick, Willoughby, Marsh (ELDC),  
No members of the public were present at the meeting.

Mrs M Hoad, Parish Clerk took the minutes.

Cllr Morley welcomed everyone to the meeting and as there had been no public comments the Chairman opened the meeting for business.

245 **ELECTION OF THE CHAIRMAN OF THE COUNCIL**

Cllr Morley indicated her intention to stand down as Chairman for the forthcoming year and nominated Cllr Cooper for the position of Chair. Cllr Cooper agreed to stand for Chair, this was seconded by Cllr Wilson-Brown and **resolved by all**. Cllr Cooper to sign her declaration of acceptance.

246 **ELECTION OF THE VICE CHAIRMAN OF THE COUNCIL**

Cllr Gaston had indicated her willingness to support the Chair in the role of Vice Chairman. Cllr Morley nominated Cllr Gaston for the role as Vice Chairman this was seconded by Cllr Cooper and **resolved by all**.

Cllr Cooper took over the position of Chair for the rest of the meeting.

247 **APOLOGIES**

Cllr Devereux (ELDC) and Cllr Matthews (LCC) had been unable to attend. Cllr Bailey could not attend online and sent his apologies. It was resolved to accept all apologies.

248 **DECLARATIONS OF INTEREST**

There were no declarations of interest from Parish Councillors at this meeting.

249 **MINUTES OF THE MEETINGS HELD ON THE 4<sup>TH</sup> MARCH 2021**

It was proposed by Cllr Morley seconded by Cllr Cooper and **resolved by all** that the Chairman sign the minutes of the Council Meeting held on the 4<sup>th</sup> March 2021 as a correct record.

250 **MATTERS ARISING FROM 4<sup>TH</sup> MARCH MEETING**

**It was resolved** that a donation be made to LIVES of £100 under section 217 expenditure for support provided by the charity in the local area. The Clerk advised she was still in discussions with ELDC regarding the locations of the proposed dog bins which she hoped would be resolved soon so that the bins could be ordered and installed.

251 **FINANCIAL**

Accounts to be paid/authorised. It was proposed, seconded and **resolved** that the following accounts be paid: Clerks Salary & Expenses for Mar/Apr; HMRC £48.40; LALC subs 21/22 £155.37; LCC Road Safety Partnership signs £100.

Annual Mandatory Insurance Policy Renewal – documents had been circulated by the Clerk for review and **it was resolved** to accept the renewal quote from Zurich Insurance and raise the payment for £207.41.

Accounts End of Year review against budget. The end of year budget statement had been circulated prior to the meeting for review and **it was resolved** to accept the statement as correct, this was signed by the Chairman.

Bank reconciliation as at end of Mar 2021. The bank reconciliation had been circulated prior to the meeting for review and **it was resolved** to accept the statement as correct, to be signed by the Chairman.

- 257 **ANNUAL PARISH MEETING** – Due to current Covid restrictions it had not been possible to meet in groups safely indoors. **It was resolved** that the Annual Parish Meeting should therefore be held at the next meeting date of the Council when restrictions had been eased. This would normally be Thursday 1<sup>st</sup> July, however, to comply with audit deadlines it would be held a day earlier on Wednesday 30<sup>th</sup> June 2021 at Holy Trinity Church, Bilsby
- 258 **ANNUAL REVIEW OF COUNCIL POLICIES** The following Council documents had been circulated for review by the Clerk.

- a. Standing Orders
- b. Financial Regulations
- c. Code of Conduct
- d. Risk Assessment
- e. Asset Register

**It was resolved** to accept these documents as correct and current. The Clerk to update revision dates on all documents.

- 259 **PLANNING**  
N/016/00369/21 JORICH FARM, BACK LANE, BILSBY, ALFORD, LN13 9PT. Permission – erection of a building to be used as a farm shop. Following debate, **it was resolved** to support this application and the Clerk was asked to make the submission online to ELDC.

- 260 **HIGHWAYS**  
It was confirmed that the order for additional 30 mile per hour speed signs had been made and payment authorised. Cllr Morley was still ensuring the reactive speed sign was charged and it would be re-sited at the next charging date. An email had been received from a resident regarding speeding on Thurlby Road. A traffic survey had already been requested from the Road Safety Partnership and it was hoped the re-positioning of the reactive speed sign would help with this problem.

- 261 **COMMUNITY PROJECTS**
- a. **Noticeboards:** It was noted that Bilsby noticeboard needed repair work due to damp. The Clerk was asked to contact Inspire to obtain quotes for repair / replacement of the noticeboard. Clerk to report back at next meeting.
  - b. **Community newsletter/engagement:** **It was resolved** to hold this item on the agenda until such time as Covid restrictions had been lifted further to progress.
  - c. **Phone Box project – Farlesthorne:** It was resolved to hold this item on the agenda until it could be discussed/ presented to residents at the Annual Parish Meeting.

262 **CORRESPONDENCE**

- a. Rural Bulletin for March - email circulated to all.
- b. Road Safety quote for additional signs circulated to all.
- c. Announcement re death of HRH Prince Phillip – circulated to all and bulletin put out.
- d. Lalc News – circulated to all.
- e. NALC news - circulated to all
- f. Email Parish Noticeboard Company circulated to all for info.
- g. Bin Applications – Ian Hutchins – circulated
- h. Notice of Election information – sent to CB and JC for display on noticeboards.
- i. Letter issued to G Marsh re BADGE – copy circulate to all.
- j. Email from resident in Thurlby Road regarding speeding – circulated to all.
- k. Receipt of AGAR forms for annual audit and request for extension for submission until mid-July to allow for all of Council to meet to agree documents.
- l. Quote for annual renewal of Insurance cover – Circulated to all.
- m. Cllr Matthews briefing document circulated to all.
- n. Email from Jo Marsh re Thatched Cottage - Circulated to all
- o. Email from PCSO Prince with Alford police news – circulated to all.

263 **DISTRICT COUNCIL REPORT & EVERSLEIGH UPDATE**

Cllr Marsh advised the meeting that the planning application under review for Eversleigh did not have any bearing on the court action being undertaken by the enforcement officer at ELDC. This was still moving forward. Michelle Howard had been appointed as the Assistant Director of housing and wellbeing at ELDC, otherwise things were quiet as everyone prepared for the local elections on the 6<sup>th</sup> May.

264 **COUNTY COUNCIL REPORT**

Cllr Matthews was unable to attend the meeting, however his briefing notes had been emailed to Cllrs for information.

265 **POLICE STATS REPORT**

Cllr Scarisbrick had circulated downloaded police stats for the area for the previous month. These stats would be uploaded to the Parish web site.

266 **CLERKS REPORT**

There was no further update at this time.

267 **ANY OTHER MATTERS/NEXT AGENDA**

Cllr Morley was thanked for her commitment to the role of Chairman and for her continued work on the Parish Council. Agenda items outline above.

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<b><u>Accounts for Payment</u></b>	<b><u>Meeting</u></b>			04.05.21
<b>Payee</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>	<b>Chq.No</b>
Clerks Mar & Apr Salary & Expenses	£220.44	0.00	£220.44	100609
HMRC	£48.40	0.00	£48.40	100610
LALC Annual Sub – revised	£155.37	0.00	£155.37	100611
LCC Speed Signs x 10	£100.00	0.00	100.00	100612
		<b>Total</b>	<b>£524.21</b>	

There being no further business the Chairman thanked attendees and closed the meeting at 19.50

Signed by Chairman.....

Date.....

Signed by Clerk.....

Date.....